



# 48<sup>th</sup> Berlin ESPEN Congress

Berlin, Germany • 05-08 September 2026

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

**Please complete and send to:**

MCI Suisse SA  
Rue du Pré-Bouvier 9 – 1242 Satigny  
Switzerland

**Sending this form:**

- 1) **Complete** this order form
- 2) **Save** this pdf file to your desktop
- 3) **Email** [amel.benmabrouk@wearemci.com](mailto:amel.benmabrouk@wearemci.com) and **Attach** this file

## Satellite Symposium Order Form and Contract

Company Name   
Website   
Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number   
Address   
Postal Code  City  Country   
Contact Name  Email   
Telephone  P.O. Number If Applicable

### We wish to reserve the following Satellite Symposium Room and Slot:

Saturday, 5 September 2026				
Room*	Capacity**	Time	Duration	Euro
<input type="checkbox"/> Convention Hall C	600	12:00-13:30	1h30	54'000.00 €
<input type="checkbox"/> Convention Hall D	600	12:00-13:30	1h30	54'000.00 €

Sunday, 6 September 2026				
Room*	Capacity**	Time	Duration	Euro
<input type="checkbox"/> Auditorium	788	12:30-13:30	1h	38'000.00 €
<input type="checkbox"/> Convention Hall C	600	12:30-13:30	1h	37'000.00 €
<input type="checkbox"/> Convention Hall D	600	12:30-13:30	1h	37'000.00 €
<input type="checkbox"/> Room I	500	12:30-13:30	1h	36'000.00 €

<input type="checkbox"/> Auditorium	788	18:00-19:30	1h30	55'000.00 €
<input type="checkbox"/> Convention Hall C	600	18:00-19:30	1h30	54'000.00 €
<input type="checkbox"/> Convention Hall D	600	18:00-19:30	1h30	54'000.00 €
<input type="checkbox"/> Room I	500	18:00-19:30	1h30	53'000.00 €

Monday, 7 September 2026				
Room*	Capacity**	Time	Duration	Euro
<input type="checkbox"/> Auditorium	788	12:45-13:45	1h	38'000.00 €
<input type="checkbox"/> Room I	500	12:30-13:30	1h	36'000.00 €
<input type="checkbox"/> Auditorium	788	16:00-17:30	1h30	55'000.00 €
<input type="checkbox"/> Convention Hall C	600	16:00-17:30	1h30	54'000.00 €
<input type="checkbox"/> Convention Hall D	600	16:00-17:30	1h30	54'000.00 €

Total amount €

#### Payment Schedule

An invoice for 100% of the payment will be sent upon reception of the order form. The invoice will be payable within 30 days of its reception. 5% interest will be charged on any late payments. VAT is not included in the published prices.

#### Cancellation Policy

Cancellations and changes to your original booking must be made in writing to MCI. For cancellations made:

- From confirmation date to 31 January 2026, 50% of the total cost of each item will be retained.

- From 01 February 2026, 100% of the total cost of each item will be retained. No refund will be possible.

The fee is due and payable prior to the start of the event within thirty (30) days after invoice issuing or, whichever is earlier. Otherwise, no set up will be allowed on site

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☐ I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.

Date Day  Month  Year  Signature (Name)



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## Exhibition Order Form and Contract

Company Name   
Website   
Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number   
Address   
Postal Code  City  Country   
Contact Name  Email   
Telephone  P.O. Number If Applicable

### We wish to reserve as Exhibition Space:

Our preferred position are:

Stand No(s): 1<sup>st</sup> choice  2<sup>nd</sup> choice  3<sup>rd</sup> choice  4<sup>th</sup> choice

☐ Square meter space only (Euro \*750 / sq. Meter)

☐ Square meter shell scheme (Euro \*909 / sq. Meter)

We require:  sq. Meters (minimum size 9 sq. Meters)

special note: please specify if your stand must not be located adjacent to a particular competitor.

Total amount €

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## Sponsorship Order Form and Contract

Company Name			
Website			
Contact Name		Email	

### Invoicing Information

Invoicing Company Name			Company VAT Number	
Address				
Postal Code		City		Country
Contact Name		Email		
Telephone		P.O. Number If Applicable		

### We would like to book the following Sponsorship Items

Online Programme	€ 11 000	<input type="checkbox"/>	Healthy Networking Breaks		- 1 Push	€ 2 200	<input type="checkbox"/>	
Poster Zone	€ 12 500	<input type="checkbox"/>	per coffee break	€ 9 500	<input type="checkbox"/>	- 2 Push	€ 4 400	<input type="checkbox"/>
Flash Symposium			Water Stations and Bottle			Public Streaming Link	from € 8 000	<input type="checkbox"/>
- 10 minutes	€ 12 500	<input type="checkbox"/>	Sustainable Partnership	€ 18 000	<input type="checkbox"/>	ESPEN Congress App		
Congress Bags	€ 16 000	<input type="checkbox"/>	App Challenge	€ 5 000	<input type="checkbox"/>	Push Notifications		
Final Programme			Sponsors e-Driver			- 1 Push	€ 2 200	<input type="checkbox"/>
- 4th cover page	€ 11 000	<input type="checkbox"/>	to Registered Delegates	€ 8 000	<input type="checkbox"/>	- 2 Push	€ 4 000	<input type="checkbox"/>
- 2nd or 3rd cover page	€ 6 600	<input type="checkbox"/>	Sponsors e-Driver			- 3 Push	€ 6 000	<input type="checkbox"/>
- Inside full page	€ 4 000	<input type="checkbox"/>	to Full Database	€ 15 000	<input type="checkbox"/>	Digital Advertising Package		
- Inside half page	€ 3 000	<input type="checkbox"/>	Congress App	€ 11 000	<input type="checkbox"/>	- Premium:	€ 39 000	<input type="checkbox"/>
Lanyards	€ 16 000	<input type="checkbox"/>	Wifi Sponsorship	€ 15 000	<input type="checkbox"/>	- Optimised:	€ 28 000	<input type="checkbox"/>
Notepads & Pens	€ 6 600	<input type="checkbox"/>	Banner Ad - Congress			- Basic:	€ 20 000	<input type="checkbox"/>
Photo Booth	€ 10 000	<input type="checkbox"/>	e-Driver	€ 5 000	<input type="checkbox"/>			
Charging Stations	€ 8 000	<input type="checkbox"/>	Square Ad - Congress					
Charging Lounge	€ 20 000	<input type="checkbox"/>	e-Driver	€ 3 500	<input type="checkbox"/>			
Internet Corner	€ 20 000	<input type="checkbox"/>	Pre-session Video Adverts	€ 18 000	<input type="checkbox"/>			
Meeting Stools	€ 15 000	<input type="checkbox"/>	for 3 sessions					
Congress Wellness	€ 19 000	<input type="checkbox"/>	Registration Webpage					
			Advertising	€ 5 000	<input type="checkbox"/>			
			Inter-session Adverts	€ 12 500	<input type="checkbox"/>			
			ESPEN Congress Website					
			Push Notifications					

Total amount €

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## Hospitality Suite Order Form and Contract

Company Name   
Website   
Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number   
Address   
Postal Code  City  Country   
Contact Name  Email   
Telephone  P.O. Number If Applicable

Hospitality Suites		
Room	Size	Hospitality Suite Rental Price
<input type="checkbox"/> Strasbourg	84	(EUR) 10'080.00
<input type="checkbox"/> Lyon	68	(EUR) 8'160.00
<input type="checkbox"/> Room II	400	(EUR) 48'000.00
<input type="checkbox"/> Room IV	250	(EUR) 30'000.00
<input type="checkbox"/> Room V	185	(EUR) 21'275.00
<input type="checkbox"/> Room VI / VII	124	(EUR) 14'260.00
<input type="checkbox"/> Room VIII	80	(EUR) 9'200.00
<input type="checkbox"/> Room XI	80	(EUR) 9'200.00
<input type="checkbox"/> Room XI	190	(EUR) 22'800.00

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