



# 47<sup>th</sup> ESPEN Congress

Prague, Czech Republic • 13-16 September 2025

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

**Please complete and send to:**

MCI Suisse SA  
Rue du Pré-Bouvier 9 – 1242 Satigny  
Switzerland

**Sending this form:**

- 1) **Complete** this order form
- 2) **Save** this pdf file to your desktop
- 3) **Email** [amel.benmabrouk@wearemci.com](mailto:amel.benmabrouk@wearemci.com) and **Attach** this file

## Satellite Symposium Order Form and Contract

Company Name

Website

Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number

Address

Postal Code  City  Country

Contact Name  Email

Telephone  P.O. Number If Applicable

### We wish to reserve the following Satellite Symposium Room and Slot:

Saturday, 13 September 2025				
Room*	Capacity**	Time	Duration	Euro
<input type="checkbox"/> Congress Hall	1775	12:00-13:30	01:30	€ 59,500
<input type="checkbox"/> Forum Hall	1000	12:00-13:30	01:30	€ 54,450
<input type="checkbox"/> South Hall 2	430	12:00-13:30	01:30	€ 50,300
<input type="checkbox"/> Panorama	400	12:00-13:30	01:30	€ 50,300

Monday, 15 September 2025				
Room*	Capacity**	Time	Duration	Euro
<input type="checkbox"/> Congress Hall	1775	12:30-13:30	01:00	€ 48,150
<input type="checkbox"/> Forum Hall	1000	12:30-13:30	01:00	€ 38,115
<input type="checkbox"/> South Hall 3	500	12:30-13:30	01:00	€ 35,805
<input type="checkbox"/> South Hall 2	430	12:30-13:30	01:00	€ 35,500
<input type="checkbox"/> Panorama	400	12:30-13:30	01:00	€ 35,500

Sunday, 14 September 2025				
Room*	Capacity**	Time	Duration	Euro
<input type="checkbox"/> Congress Hall	1775	12:30-13:30	01:00	€ 48,150
<input type="checkbox"/> Forum Hall	1000	12:30-13:30	01:00	€ 38,115
<input type="checkbox"/> South Hall 3	500	12:30-13:30	01:00	€ 36,575
<input type="checkbox"/> South Hall 2	430	12:30-13:30	01:00	€ 35,500
<input type="checkbox"/> Panorama	400	12:30-13:30	01:00	€ 35,500

<input type="checkbox"/> Congress Hall	1775	16:00-17:30	01:30	€ 59,500
<input type="checkbox"/> Forum Hall	1000	16:00-17:30	01:30	€ 54,450
<input type="checkbox"/> South Hall 3	500	16:00-17:30	01:30	€ 52,750
<input type="checkbox"/> South Hall 2	430	16:00-17:30	01:30	€ 50,300
<input type="checkbox"/> Panorama	400	16:00-17:30	01:30	€ 50,300

<input type="checkbox"/> Congress Hall	1775	17:30-19:00	01:30	€ 59,500
<input type="checkbox"/> Forum Hall	1000	17:30-19:00	01:30	€ 54,450
<input type="checkbox"/> South Hall 3	500	17:30-19:00	01:30	€ 52,750
<input type="checkbox"/> South Hall 2	430	17:30-19:00	01:30	€ 50,300
<input type="checkbox"/> Panorama	400	17:30-19:00	01:30	€ 50,300

Total amount €

#### Payment Schedule

An invoice for 100% of the payment will be sent upon reception of the order form. The invoice will be payable within 30 days of its reception. 5% interest will be charged on any late payments. VAT is not included in the published prices.

#### Cancellation Policy

Cancellations and changes to your original booking must be made in writing to MCI. For cancellations made:

- From confirmation date to 31 January 2025, 50% of the total cost of each item will be retained.

- From 01 February 2025, 100% of the total cost of each item will be retained. No refund will be possible.

The fee is due and payable prior to the start of the event within thirty (30) days after invoice issuing or, whichever is earlier. Otherwise, no set up will be allowed on site

- I have read and agree with the ESPEN terms and conditions within this document.
- I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.

Date Day  Month  Year  Signature (Name)

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

**Please complete and send to:**

MCI Suisse SA  
Rue du Pré-Bouvier 9 – 1242 Satigny  
Switzerland

**Sending this form:**

- 1) **Complete** this order form
- 2) **Save** this pdf file to your desktop
- 3) **Email** [amel.benmabrouk@wearemci.com](mailto:amel.benmabrouk@wearemci.com) and **Attach** this file

EUROPEAN  
SOCIETY FOR  
CLINICAL  
NUTRITION AND  
METABOLISM

## Exhibition Order Form and Contract

Company Name

Website

Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number

Address

Postal Code  City  Country

Contact Name  Email

Telephone  P.O. Number If Applicable

### We wish to reserve as Exhibition Space:

Our preferred position are:

Stand No(s): 1<sup>st</sup> choice  2<sup>nd</sup> choice  3<sup>rd</sup> choice  4<sup>th</sup> choice

Square meter space only (Euro \*750 / sq. Meter)

Square meter shell scheme (Euro \*899 / sq. Meter)

We require:  sq. Meters (minimum size 9 sq. Meters)

special note: please specify if your stand must not be located adjacent to a particular competitor.

Total amount €

#### Payment Schedule

An invoice for 100% of the payment will be sent upon reception of the order form. The invoice will be payable within 30 days of its reception. 5% interest will be charged on any late payments. VAT is not included in the published prices.

#### Cancellation Policy

Cancellations and changes to your original booking must be made in writing to MCI. For cancellations made:

- From confirmation date to 31 January 2025, 50% of the total cost of each item will be retained.

- From 01 February 2025, 100% of the total cost of each item will be retained. No refund will be possible.

The fee is due and payable prior to the start of the event within thirty (30) days after invoice issuing or, whichever is earlier. Otherwise, no set up will be allowed on site

- I have read and agree with the ESPEN terms and conditions within this document.
- I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.

Date Day  Month  Year  Signature (Name)



# 47<sup>th</sup> ESPEN Congress

Prague, Czech Republic • 13-16 September 2025

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

**Please complete and send to:**

MCI Suisse SA  
Rue du Pré-Bouvier 9 – 1242 Satigny  
Switzerland

**Sending this form:**

- 1) **Complete** this order form
- 2) **Save** this pdf file to your desktop
- 3) **Email** [amel.benmabrouk@wearemci.com](mailto:amel.benmabrouk@wearemci.com) and **Attach** this file

## Sponsorship Order Form and Contract

Company Name

Website

Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number

Address

Postal Code  City  Country

Contact Name  Email

Telephone  P.O. Number If Applicable

### We would like to book the following Sponsorship Items

Online Programme	€ 11 000 <input type="checkbox"/>	Congress Wellness	€ 19 000 <input type="checkbox"/>	Inter-session Adverts	€ 12 500 <input type="checkbox"/>
Poster Zone	€ 11 000 <input type="checkbox"/>	Healthy Networking Breaks per coffee break	€ 9 500 <input type="checkbox"/>	ESPEN Congress Website Push Notifications	
Flash Symposium		Water Stations and Bottle Sustainable Partnership	€ 20 000 <input type="checkbox"/>	- 1 Push	€ 2 200 <input type="checkbox"/>
- 20 minutes	€ 23 500 <input type="checkbox"/>	Branded Bottles of Hand Sanitizer	€ 16 500 <input type="checkbox"/>	- 2 Push	€ 4 400 <input type="checkbox"/>
- 10 minutes	€ 12 500 <input type="checkbox"/>	App Challenge	€ 5 000 <input type="checkbox"/>	Public Streaming Link	from € 8 000 <input type="checkbox"/>
Congress Bags	€ 18 000 <input type="checkbox"/>	Sponsors e-Driver to Registered Delegates	€ 7 500 <input type="checkbox"/>	ESPEN Congress App Push Notifications	
Final Programme		Sponsors e-Driver to Full Database	€ 15 000 <input type="checkbox"/>	- 1 Push	€ 2 000 <input type="checkbox"/>
- 4th cover page	€ 11 000 <input type="checkbox"/>	Congress App	€ 11 000 <input type="checkbox"/>	- 2 Push	€ 3 750 <input type="checkbox"/>
- 2nd or 3rd cover page	€ 6 600 <input type="checkbox"/>	Wifi Sponsorship	€ 15 000 <input type="checkbox"/>	- 3 Push	€ 5 000 <input type="checkbox"/>
- Inside full page	€ 4 000 <input type="checkbox"/>	Banner Ad - Congress e-Driver	€ 5 000 <input type="checkbox"/>	Digital Advertising Package	
- Inside half page	€ 3 000 <input type="checkbox"/>	Square Ad - Congress e-Driver	€ 3 500 <input type="checkbox"/>	- Premium:	€ 39 000 <input type="checkbox"/>
Lanyards	€ 16 000 <input type="checkbox"/>	Pre-session Video Adverts for 3 sessions	€ 18 000 <input type="checkbox"/>	- Optimised:	€ 28 000 <input type="checkbox"/>
Notepads & Pens	€ 6 600 <input type="checkbox"/>	Registration Webpage Advertising	€ 5 000 <input type="checkbox"/>	- Basic:	€ 20 000 <input type="checkbox"/>
Photo Booth	€ 10 000 <input type="checkbox"/>				
Charging Stations	€ 8 000 <input type="checkbox"/>				
Charging Lounge	€ 20 000 <input type="checkbox"/>				
Internet Corner	€ 20 000 <input type="checkbox"/>				
Meeting Stools	€ 15 000 <input type="checkbox"/>				

**Total amount €**

**Payment Schedule**

An invoice for 100% of the payment will be sent upon reception of the order form. The invoice will be payable within 30 days of its reception. 5% interest will be charged on any late payments. VAT is not included in the published prices.

**Cancellation Policy**

Cancellations and changes to your original booking must be made in writing to MCI. For cancellations made:

- From confirmation date to 31 January 2025, 50% of the total cost of each item will be retained.

- From 01 February 2025, 100% of the total cost of each item will be retained. No refund will be possible.

The fee is due and payable prior to the start of the event within thirty (30) days after invoice issuing or, whichever is earlier. Otherwise, no set up will be allowed on site

- I have read and agree with the ESPEN terms and conditions within this document.
- I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.

Date Day  Month  Year  Signature (Name)



# 47<sup>th</sup> ESPEN Congress

Prague, Czech Republic • 13-16 September 2025

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

**Please complete and send to:**

MCI Suisse SA  
Rue du Pré-Bouvier 9 – 1242 Satigny  
Switzerland

**Sending this form:**

- 1) **Complete** this order form
- 2) **Save** this pdf file to your desktop
- 3) **Email** [amel.benmabrouk@wearemci.com](mailto:amel.benmabrouk@wearemci.com) and **Attach** this file

## Hospitality Suite Order Form and Contract

Company Name

Website

Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number

Address

Postal Code  City  Country

Contact Name  Email

Telephone  P.O. Number If Applicable

Hospitality Suites	
Room	Hospitality Suite Rental Price
<input type="checkbox"/> North Hall	€ 39,500 VAT excl. (EUR)
<input type="checkbox"/> Terrace 2A	€ 32,000 VAT excl. (EUR)
<input type="checkbox"/> Terrace 2B	€ 28,000 VAT excl. (EUR)
<input type="checkbox"/> Club Room H	€ 25,000 VAT excl. (EUR)
<input type="checkbox"/> Club Room E	€ 21,000 VAT excl. (EUR)
<input type="checkbox"/> Club Room A	€ 21,000 VAT excl. (EUR)
<input type="checkbox"/> Club Room B	€ 9,900 VAT excl. (EUR)
<input type="checkbox"/> Club Room C	€ 9,900 VAT excl. (EUR)
<input type="checkbox"/> Club Room D	€ 9,900 VAT excl. (EUR)

**Payment Schedule**

An invoice for 100% of the payment will be sent upon reception of the order form. The invoice will be payable within 30 days of its reception. 5% interest will be charged on any late payments. VAT is not included in the published prices.

**Cancellation Policy**

Cancellations and changes to your original booking must be made in writing to MCI. For cancellations made:

- From confirmation date to 31 January 2025, 50% of the total cost of each item will be retained.

- From 01 February 2025, 100% of the total cost of each item will be retained. No refund will be possible.

The fee is due and payable prior to the start of the event within thirty (30) days after invoice issuing or, whichever is earlier. Otherwise, no set up will be allowed on site

- I have read and agree with the ESPEN terms and conditions within this document.
- I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.

Date Day  Month  Year  Signature (Name)



# 47<sup>th</sup> ESPEN Congress

Prague, Czech Republic • 13-16 September 2025

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

**Please complete and send to:**

MCI Suisse SA  
Rue du Pré-Bouvier 9 – 1242 Satigny  
Switzerland

**Sending this form:**

- 1) **Complete** this order form
- 2) **Save** this pdf file to your desktop
- 3) **Email** [amel.benmabrouk@wearemci.com](mailto:amel.benmabrouk@wearemci.com) and **Attach** this file

## Branding Order Form and Contract

Company Name

Website

Contact Name  Email

### Invoicing Information

Invoicing Company Name  Company VAT Number

Address

Postal Code  City  Country

Contact Name  Email

Telephone  P.O. Number If Applicable

### Hospitality Suites

Item	Description / Location	Number Required	Cost	Add Comment / Preferred Location
<input type="checkbox"/> Branded Columns (Outside)	1 Column / 4 sides - Outside main entrance	<input type="text"/>	€ 2,000	<input type="text"/>
<input type="checkbox"/> Branded Escalators	1 Escalator / 4 sides - Main entrance to first floor	<input type="text"/>	€ 10,000	<input type="text"/>
<input type="checkbox"/> Branded Stairs (Main stairs)	1 Staircase / 1 side / 1 floor	<input type="text"/>	€ 10,000	<input type="text"/>
<input type="checkbox"/> Glass Walls	Between floors (one side option)	<input type="text"/>	from € 5,000	<input type="text"/>
<input type="checkbox"/> Glass Walls	Between floors (double sided option)	<input type="text"/>	from € 8,000	<input type="text"/>
<input type="checkbox"/> Signs on Balcony	1 Sign / balcony - above exhibition area	<input type="text"/>	€ 7,000	<input type="text"/>
<input type="checkbox"/> Branded Stairs (2nd to 3rd floor)	1 Staircase (2 x15 stairs) - exhibition from/to poster area	<input type="text"/>	€ 15,000	<input type="text"/>
<input type="checkbox"/> Floor Stickers - Line	15 cm wide - cost per running meter	<input type="text"/>	€ 90	<input type="text"/>
<input type="checkbox"/> Floor Stickers - Shape	Cost per sqm	<input type="text"/>	€ 500	<input type="text"/>
<input type="checkbox"/> Branded Columns (inside)	1 Column / 4 sides - inside venue	<input type="text"/>	€ 3,500	<input type="text"/>

For all options, the location/option will have to be agreed with the ESPEN Exhibition and Sponsorship Team. If you have any preference, please indicate in the "Comment" column.

Total amount €

**Payment Schedule**

An invoice for 100% of the payment will be sent upon reception of the order form. The invoice will be payable within 30 days of its reception. 5% interest will be charged on any late payments. VAT is not included in the published prices.

**Cancellation Policy**

Cancellations and changes to your original booking must be made in writing to MCI. For cancellations made:

- From confirmation date to 31 January 2025, 50% of the total cost of each item will be retained.

- From 01 February 2025, 100% of the total cost of each item will be retained. No refund will be possible.

The fee is due and payable prior to the start of the event within thirty (30) days after invoice issuing or, whichever is earlier. Otherwise, no set up will be allowed on site

- I have read and agree with the ESPEN terms and conditions within this document.
- I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.

Date Day  Month  Year  Signature (Name)