



EXHIBITING STAFF & COMPLIMENTARY REGISTRATIONS

1. EXHIBITING STAFF REGISTRATIONS

- ✓ All exhibitors must be officially registered and will receive a badge displaying the name of the individual and exhibiting company name.
- ✓ 2 exhibitor badges will be given for the first 9sqm booked and 1 additional badge for every additional 9sqm reserved.
 - Any additional exhibitor will be charged an exhibitor registration fee of EUR 200 (VAT Incl.)

2. FREE PARTICIPANT BADGE ALLOCATION

Companies holding an official satellite symposium during the ESPEN 2024 congress are entitled to a certain number of complimentary delegate registrations. The number of complimentary registrations offered depends on the conference room booked for the satellite symposia:

CONFERENCE ROOM	N° OF FREE PARTICIPANT REGISTRATIONS	N° OF INVITATIONS TO ACCESS COMPANY SATELLITE SYMPOSIUM
Gold Plenary	7	10
Space 1/2	5	8
Brown 3	4	6
Brown 2	4	6
Amber 3/4	2	4

3. REGISTRATION TYPES

- ✓ **Complimentary delegate registration gives the right to the following services:**
 - Welcome Reception
 - Access to the industry exhibition and poster area
 - Access to the sessions
 - Congress documents
 - Certificate of attendance
 - Coffee breaks
 - Light lunch on Sunday and Monday, 8 and 9 September 2024
 - Access to the online content capture until 31 December 2024
- ✓ **Free exhibitor registration gives the right to the following services:**
 - Welcome Reception
 - Access to the industry exhibition and poster area
 - Congress documents
 - Coffee breaks
 - Light lunch on Sunday and Monday, 8 and 9 September 2024
 - Congress bag (if available) distribution 1 per stand
 - Access to company satellite symposium
 - Access to scientific sessions is NOT permitted



✓ **Paying exhibitor registration (EURO 200) gives the right to the following services:**

- Welcome Reception
- Access to the industry exhibition and poster area
- Congress documents
- Coffee breaks
- Light lunch on Sunday and Monday, 8 and 9 September 2024
- Congress bag (if available) distribution 1 per stand
- Access to company satellite symposium
- Access to scientific sessions is NOT permitted

4. ONLINE REGISTRATION

The Registration team should have already contacted you with all the details regarding your complimentary staff and how to register additional participants. If you have not received the correspondence to register your exhibiting staff and complimentary registrations (if applicable) and to obtain the corresponding link and password, please contact:

MCI Suisse SA
Tel +41 22 33 99 580
EspenR@mci-group.com

Please also communicate the details of the person in charge of registrations for your company (i.e. Communication Agency).

Please make sure that you contact our registration team as soon as possible by the end of June 2024.