



# Timeslot Request Form

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**This form is not applicable for shipments via warehouse or courier deliveries like DHL, FedEx, etc.**

## EXHIBITION

Exhibitor	
Booth No.	
Contractor contact details	
Company name	
Address	
Contact	
Phone	
Fax	
Email	

## SHIPMENT DETAILS

<input type="checkbox"/> Transit van	Size	
<input type="checkbox"/> Part load trailer	Loading meters	ldm
<input type="checkbox"/> Full load trailer	No. of trailers	
	Total gross weight	kgs
	Volume	cbm

## TIME SLOTS

Build up	Date	Time
Dismantling	Date	Time
Build up	Date	Time
Dismantling	Date	Time
Build up	Date	Time
Dismantling	Date	Time

**Final Slots will be confirmed to you latest**

## FORKLIFT SERVICES

needed for loading	<input type="checkbox"/> yes	<input type="checkbox"/> no
needed for unloading	<input type="checkbox"/> yes	<input type="checkbox"/> no

## TERMS

Any form received later than  will be subject to a surcharge of 30% on the handling tariff. Slots will be given depending on size of shipment, stand size and location. **Cancellation of booked and confirmed slots less than three days prior to confirmed time slot will be subject to a cancellation fee of 500,00 € regardless of vehicle size.** Please send this form latest  to one of the following contacts on the right.

Please return answer to ↓

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