



45th ESPEN Congress

Lyon, France | 11-14 September, 2023

Please note that all acknowledgements of your company and listing of company name and address will be generated from the following information. It is mandatory to complete and sign this form to confirm your sponsorship. This form will be considered as a contract.

Please complete and send to:
MCI Suisse SA
Rue du Pré-Bouvier 9 – 1242 Satigny
Switzerland

Sending This Form

- 1) **Complete** this order form
- 2) **Save** this pdf file to your desktop
- 3) **Email** amel.benmabrouk@wearemci.com and **Attach** this file

Satellite Symposium Application Order Form And Contract

Company Name

Website

Contact Name Email

Invoicing Information

Invoicing Company Name Company VAT Number

Address

Postal Code City Country

Contact Name Email

Telephone P.O. Number If Applicable

- I wish to receive an invoice for 100% of the payment (instead of 50% installments)
- I will need to send a separate company sponsorship / exhibition agreement to be signed

We wish to reserve the following Satellite Symposium Room and Slot:

Payment Schedule

A minimum of 50% of the total cost will be invoiced upon receipt of booking forms.
Final down payment to be made by 10 June 2023.
5% interest will be charged on any late payments. VAT is not included in the published prices.

Cancellation Policy

Cancellations and changes to your original booking must be made in writing to MCI. For cancellations made:

- From confirmation date to 03 March 2023, 25% of the total cost of each item will be retained.
- From 04 March to 05 April 2023, 50% of the total cost of each item will be retained.
- From 06 April 2023, 100% of the total cost of each item will be retained. No refund will be possible.

We hereby agree to pay the required 50% deposit in EURO as soon as we receive the corresponding invoice.
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MONDAY 11 SEPTEMBER 2023			
ROOM	CAPACITY	TIME	EURO
<input type="checkbox"/> Plenary	1200-2700 pax	12:00 - 13:30	€ 59'500
<input type="checkbox"/> Auditorium Lumiere	888 pax	12:00 - 13:30	€ 54'450
<input type="checkbox"/> Forum 3	450 pax	12:00 - 13:30	€ 52'500
<input type="checkbox"/> Forum 2	350 pax	12:00 - 13:30	€ 51'150
<input type="checkbox"/> Forum 1	300 pax	12:00 - 13:30	€ 49'500

TUESDAY 12 SEPTEMBER 2023			
<input type="checkbox"/> Auditorium Lumiere	888 pax	12:30 - 13:30	€ 38'115
<input type="checkbox"/> Forum 3	450 pax	12:30 - 13:30	€ 36'575
<input type="checkbox"/> Forum 2	350 pax	12:30 - 13:30	€ 35'805
<input type="checkbox"/> Forum 1	300 pax	12:30 - 13:30	€ 34'650
<input type="checkbox"/> Plenary	1200-2700 pax	18:00 - 19:30	€ 59'500
<input type="checkbox"/> Auditorium Lumiere	888 pax	18:00 - 19:30	€ 54'450
<input type="checkbox"/> Forum 3	450 pax	18:00 - 19:30	€ 52'500
<input type="checkbox"/> Forum 2	350 pax	18:00 - 19:30	€ 51'150
<input type="checkbox"/> Forum 1	300 pax	18:00 - 19:30	€ 49'500

WEDNESDAY 13 SEPTEMBER 2023			
<input type="checkbox"/> Auditorium Lumiere	888 pax	12:30 - 13:30	€ 38'115
<input type="checkbox"/> Forum 3	450 pax	12:30 - 13:30	€ 36'575
<input type="checkbox"/> Forum 2	350 pax	12:30 - 13:30	€ 35'805
<input type="checkbox"/> Forum 1	300 pax	12:30 - 13:30	€ 34'650
<input type="checkbox"/> Plenary	1200-2700 pax	16:00 - 17:30	€ 59'500
<input type="checkbox"/> Auditorium Lumiere	888 pax	16:00 - 17:30	€ 54'450
<input type="checkbox"/> Forum 3	450 pax	16:00 - 17:30	€ 52'500
<input type="checkbox"/> Forum 2	350 pax	16:00 - 17:30	€ 51'150
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- I have read and agree with the ESPEN terms and conditions within this document.
- I have taken all the steps to ensure that anyone working on the project is aware of these terms and conditions.

Date Day Month Year 2023 Signature (Name)



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Exhibition Application Form And Contract

Company Name
Website
Contact Name Email

Invoicing Information

Invoicing Company Name Company VAT Number
Address
Postal Code City Country
Contact Name Email
Telephone P.O. Number If Applicable

We wish to reserve an exhibiting space.

Our preferred position are:

Stand No(s): 1st choice 2nd choice 3rd choice 4th choice

Square meter space only (Euro *715 / sq. Meter)

Square meter shell scheme (Euro *858 / sq. Meter)

We require: sq. Meters (minimum size 9 sq. Meters)

special note: please specify if your stand must not be located adjacent to a particular competitor.

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 I Will Need To Send A Separate Company Sponsorship / Exhibition Agreement To Be Signed

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Sponsorship Application Form And Contract

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Invoicing Information

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Telephone P.O. Number If Applicable

We would like to book the following Sponsorship items:

Online Programme	€ 11 000 <input type="checkbox"/>	Mobile Device Support Centre	from € 8 000 <input type="checkbox"/>	Congress App	€ 11 000 <input type="checkbox"/>
Scientific Sessions Content Capture	€ 15 000 <input type="checkbox"/>	Cyber Café	€ 20 000 <input type="checkbox"/>	Pre-session Adverts (per parallel session)	from € 5 500 <input type="checkbox"/>
Poster Zone	€ 11000 <input type="checkbox"/>	Hand Sanitizing Stations	€ 16 500 <input type="checkbox"/>	Pre-session Adverts (per plenary session)	€ 11 000 <input type="checkbox"/>
Congress Bags Provided by Sponsor	€ 16 500 <input type="checkbox"/>	Branded bottles of hand sanitizer	€ 16 500 <input type="checkbox"/>	E-poster Sponsorship	€ 11 000 <input type="checkbox"/>
Final Programme A5		Meeting Stools	€ 22 000 <input type="checkbox"/>	Congress Platform Push Notifications	
Final Programme Ad (4th cover page)	€ 11 000 <input type="checkbox"/>	Healthy Networking Breaks (per coffee break)	€ 8 000 <input type="checkbox"/>	1 Push Notification	€ 1 100 <input type="checkbox"/>
Final Programme Ad (2nd or 3rd cover page)	€ 6 600 <input type="checkbox"/>	Fruit Stations	Upon Request <input type="checkbox"/>	2 Push Notification	€ 1 980 <input type="checkbox"/>
Final Programme Ad (inside full page)	€ 3 300 <input type="checkbox"/>	Water Stations and Bottle Partnership	€ 20 000 <input type="checkbox"/>	3 Push Notification	€ 2 420 <input type="checkbox"/>
Final Programme Ad (inside half page)	€ 2 200 <input type="checkbox"/>	Bag Inserts	€ 4 000 <input type="checkbox"/>	4 Push Notification	€ 2 640 <input type="checkbox"/>
Lanyards (supplied by sponsor)	€ 15 000 <input type="checkbox"/>	Branded Ropes & Poles	Price on Request <input type="checkbox"/>	Virtual Lobby Branding	€ 12 000 <input type="checkbox"/>
Notepads & Pens	€ 10 000 <input type="checkbox"/>	Sponsors e-Drivers to Registered Delegates	€ 7 500 <input type="checkbox"/>	ESPEN Congress Website Push Notifications (per notification)	€ 2 200 <input type="checkbox"/>
Transportation Pass	Upon Request <input type="checkbox"/>	Sponsors e-Drivers to Full Database	€ 15 000 <input type="checkbox"/>	Public Streaming Link	€ 8 000 <input type="checkbox"/>
				WiFi Sponsorship	€ 15 000 <input type="checkbox"/>

- We are interested by a hospitality suite, please send us the information when available
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EUROPEAN
SOCIETY FOR
CLINICAL
NUTRITION AND
METABOLISM

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Date Day

Month

Year 2023

Signature (Name)