Partnership & Investment Opportunities

www.espencongress.com  www.espen.org
Essential Information

Congress Secretariat
ESPEN 2019
c/o MCI Suisse SA
Rue du Pré-Bouvier 9
1242 Satigny- Switzerland
Tel.: +41 22 33 99 580
Fax: +41 22 33 99 631
E-mail: ESPEN@mci-group.com

Partnership and Investment Opportunities
ESPEN 2019
c/o MCI Suisse SA
Rue du Pré-Bouvier 9
1242 Satigny- Switzerland

Contact Person
Corentin Ruy
Tel.: +41 22 33 99 614
E-mail: Corentin.ruy@mci-group.com

Important Dates & Deadlines
Opening of Abstracts Submission  7 January 2019
Registration opens  25 January 2019
Closing of Abstract Submission  5 April 2019
Opening of late breaking abstract submission  10 May 2019
Early Bird Deadline  22 May 2019
Deadline for late breaking abstracts (posters only)  14 June 2019

Venue

ICE Krakow Congress Centre
Marii Konopnickiej 30-302 Krakow
Poland
Web: www.icekrakow.com

About ESPEN

ESPEN Aims
ESPEN is dedicated to all issues relevant to the field of clinical nutrition and metabolism and promotes:
• basic and clinical research
• basic and advanced education
• organization of consensus statements about clinical care and care quality control

The aims of ESPEN are to encourage the rapid diffusion of knowledge and its application in the field of Parenteral and Enteral Nutrition or, more broadly, Clinical Nutrition and Metabolism.

ESPEN sponsors a journal and for which it assumes editorial, as distinct from publishing, responsibility.

It promotes experimental and clinical research, fosters high ethical standards of practice and investigation, and promotes contact between investigators and clinicians in related fields.

ESPEN Congress
This is the European meeting in the scientific and educational arena of clinical nutrition and metabolism. A top educational programme also includes clinicians’ as well as nurses’, dietitians’ and pharmacists’ sessions, while the ESPEN Life Long Learning (LLL) programme contributes with fully revised topics and continues to award its diplomas in Clinical Nutrition and Metabolism. Developments in Fight Against Malnutrition, Nutrition day and ESPEN Guidelines initiatives are also presented and discussed as well as the new intriguing data presented during the oral communication and poster sessions.

ESPEN Societies
59 Member Societies All Over The World
ESPEN
Fosters excellence in the field of clinical nutrition and metabolism
www.espen.org
Dear colleagues,

On behalf of the Polish Society for Parenteral, Enteral Nutrition and Metabolism (POLSPEN), we would like to invite you to the 41st ESPEN Congress 2019, which will be held for the first time in Poland.

POLSPEN would like to welcome all ESPEN members to the ICE in Krakow, our beautiful international city located at banks of Vistula river.

Krakow is the former capital of Poland, a city with many faces, home to centuries of cultural heritage. It has developed its unique international character and importance like a never-ending story to which a little bit of history is added every day.

In close collaboration with the ESPEN Committee Members, we have developed an attractive program that aims to be a landmark in ESPEN’s continuing effort to improve Nutritional Care and Education. As since 2015, there will be 5 parallel sessions along 4 ‘tracks’ throughout the program focusing on topics in the acute, chronic, pediatric and geriatric settings.

We are convinced that the programme of ESPEN 2019 offers a great opportunity for physicians, dietitians, pharmacists, nutritionists, scientists and nurses involved in the field of nutrition and metabolism to meet and discuss cutting edge science in an informal ambience, reinforcing old and stimulating new collaborations.

We sincerely hope to meet you in Krakow in 2019!

Stanislaw Klek
Sylwia Małgorzewicz
Kinga Szczepanek

Local Organizing Committee
Stanislaw Klek
Urszula Lapuszek
Eliza Kowalczyk
Maciej Stochkowski
Wojciech Cebulski
Małgorzata Lyszkowska
Mirosław Czuczwar
Ryszard Choruz

Local Educational Committee
Chair: Kinga Szczepanek
Members: Aleksandra Kapała
Magdalena Milewska
Katarzyna Matysiak-Lutinia
Magdalena Surmiet
Jacek Szoparski
Justyna Zarnarska

Central Executive Committee
Rocco Barazzoni, Chair
Matthias Pirlich, General Secretary
Zeljko Krznaric, Treasurer
Stanislaw Klek, 2019 Congress President

Central ESPEN Scientific Committee
Dileepraj Lobo, Chairperson
Moïse Coeffier, Permanent Member
Palle Bekker Jeppesen, Permanent Member
Kristina Norman, Permanent Member
Nicolaas E.P. Deutz, Editor
Sylwia Małgorzewicz, Rotating Member

Central Educational and Clinical Practice Committee
Laurence Genton, Chairperson
Mehmet Uyar, Physician
Magdalena Pietka, Pharmacist
Anni Laas, Nurse
Alison Culkin, Dietitian
Kinga Szczepanek, Rotating Member

Associated Members
Elisabeth de Waele, IT Communication Officer
Alessandro Laviano, LLI Course Director
Regina Komsa and Rémy Meier, LLI Co-Directors
Stephan C. Bischoff & Cristina Cuerda Compes, ESPEN Guidelines Officers

What Makes ESPEN Unique?

Delegates Fields of Interest

Our Audience
ESPEN Attendance History 1999-2018

Our Scientific Programme
ESPEN Abstracts History 1999-2018

Geographical breakdown
Top 10 Attending Countries
1 Spain 9.25% 7 Switzerland 4.26%
2 Netherlands 5.95% 8 France 4.00%
3 United Kingdom 5.48% 9 Germany 3.66%
4 Turkey 5.38% 10 Japan 3.43%
5 Belgium 4.78% Remaining Countries 50.68%
6 Italy 4.49%
ESPEN Industry Partners

A
Abbott Nutrition Health Institute
Abbott Laboratories
ACT Medical Corp.
Applied Medical Technology, Inc.
Akern
Alveolus

B
B.Braun Melsungen AG
Biospace Co., Ltd, "in Body”
Baxter Healthcare
Berlin Chemie AG
Bodystat LTD
BD

C
CAIR LGL
Cardinal Health
Carefusion
CEDIC SRL
Corpak Medsystems
Cosmed
Cook Medical

D
dm3
DSM Nutritional Products L

E
Edwards Lifesciences
Elsevier
EN
ER-MED Tibbi Cihazlaré Ticaret Ltd. Şti
Er-Med Medical Equipment

F
F. Uhlmann-Eyraud S.A.
Fresenius Kabi
FrieslandCampina Domo
Frontiers Media SA

G
GEDSA
Geistlich Pharma

H
HALYARD
Hosokawa Yoko Co., Ltd.

I
Immunodiagnostik
IMPEDIEMED
InBody Co, Ltd.

J
JAWON

K
KARGER PUBLISHERS
Kerry Ingredients
Kimat Plc.
Kimberly Clark

L
Laboratoire Aguettant
Laboratoires Grand Fontaine

M
MALTRON INT. LTD
Meditheque Bookshop
Medifood Hungary Innovation Kft.
Medtronic
Mercodia AB
MGC Diagnostics
Micrel Medical Devices SA
Mild Agro Industry
MNI - Medical Nutrition International Industry

N
Nestlé Health Science
Nestlé Nutrition Institute
Neomed Innovative Medical Ventures
Nutricia Advanced Medical Nutrition
NPS Pharma

O
Orkla Care Denmark

P
PACIFHAN
PalKuMed medical products GmbH
Palmero Foods
PREKULAB

S
SECA
Shine
Smartfish AS

T
Tanita Europe
TauroPharm GmbH
Technology Consult Berlin GmbH
TG Eakin
Tonus Line Nutrition Clinique

W
Wisepress LTD
Wisepress Medical Bookshop
Wolters Kluwers

X
Xendriem

Y
Yakult

Z
Zealand Pharma A/S

Provisional Topics
• Eating disorders
• Food allergy and disease
• Intestinal microbiota
• Nutrients and muscle anabolism
• Nutrients and the immune system
• Nutrigenomics
• Nutrition and cardiorespiratory disease
• Nutrition and cognition
• Nutrition and the kidney
• Nutrition in children
• Nutrition in the older patient
• Nutrition in transplantation
• Oncology
• Public health nutrition
• Critically ill
• Vitamins and micronutrients
• Weight change

Topics of the Programme

Scientific
❤ Plenary: Cuthbertson Lecture & Wretlind Lecture
❤ ESPEN Symposia: Research Fellows’ & Clinical Trials
❤ Best Abstracts Session
❤ Oral Communications Sessions
❤ Poster Presentations
❤ Pro-Con Debate: GM Foods

Educational
❤ LLL Courses:
• Friday 30th August and Saturday 31st August: 15 LLL courses and 1 T-LLL course
• During the congress: Updated courses on nutrition in cancer patients, nutrition in the ICU, preoperative nutrition and obesity
❤ Two case discussions: COPD patient and a patient after bariatric surgery
❤ ESPEN Guidelines: Presentation of new guidelines & consensus meetings

10 Educational Symposia:
• Body composition in clinical practice
• Digestive allergies and intolerances
• Nutrition in palliative care
• Nutrition in wounds and tissue regeneration
• Nutritional accesses
• Paediatric nutrition
• Proteins in clinical nutrition
• Renal nutrition
• The evidence behind diets
• The nutrition patient at home

A Warm Welcome From Krakow

Situated in southern Poland, Krakow is one of the country’s most ancient cities and its former capital and a real pearl in its crown. The city lies on the banks of the Vistula River which is called the Queen of Polish Rivers. Krakow receives visitors from the whole world.

The town is filled with monuments and is impossible to visit in just one day which is not really enough to experience the emotions this city can evoke. Its unique atmosphere has inspired artists and writers. Visitors fall in love with Krakow and if they leave, then it is only to return another day. The city’s rich cultural and artistic life contributes to this fascination as much as the genuine character of its streets and little squares lined with restaurants serving local delicacies.

The city also buzzes with bars and nightlife and the diversity of a university town. It’s also an easily walkable city with plenty of charming backstreets and alleyways in which to get pleasantly lost.

The range of accommodation and gastronomic services is very wide and easily available, which makes planning a trip to Krakow very straightforward. It is also a base from where to visit southern Poland. Zakopane, called “the mountain capital” of Poland and Wroclaw are within easy distance from Krakow.
## Programme Overview

**Tuesday 3 September**
- **8:00**: Scientific Sessions, Educational Sessions, Oral Comms
- **9:00**: Exhibition
- **10:00**: Coffee Break
- **11:00**: Sir Davidson Cuthberson Lecture, Scientific Sessions, Educational Sessions, Oral Comms
- **12:00**: Lunch & Poster Viewing, Mini Satellite Symposia, Exhibition, Satellite Symposia
- **13:00**: Break
- **14:00**: Scientific Sessions, Educational Sessions, Oral Comms
- **15:00**: Coffee Break
- **16:00**: Scientific Sessions, Educational Sessions, Oral Comms, Satellite Symposia
- **17:00**: Opening Session, Industry Symposia, Sponsored Break
- **18:00**: Welcome Reception

**Wednesday 4 September**
- **8:00**: Scientific Sessions, Educational Sessions, Oral Comms
- **9:00**: Exhibition
- **10:00**: Coffee Break
- **11:00**: Scientific Sessions, Educational Sessions, Oral Comms
- **12:00**: Lunch & Poster Viewing, Mini Satellite Symposia, Exhibition, Satellite Symposia
- **13:00**: Break
- **14:00**: Scientific Sessions, Educational Sessions, Oral Comms
- **15:00**: Coffee Break
- **16:00**: Scientific Sessions, Educational Sessions, Oral Comms, Satellite Symposia
- **17:00**: Satellite Symposia, Exhibition

**Saturday 31 August**
- **8:00**: Scientific Sessions, Educational Sessions, Oral Comms
- **9:00**: Exhibition
- **10:00**: Coffee Break
- **11:00**: Scientific Sessions, Educational Sessions, Oral Comms
- **12:00**: Lunch & Poster Viewing, Mini Satellite Symposia, Exhibition, Satellite Symposia
- **13:00**: Break
- **14:00**: Scientific Sessions, Educational Sessions, Oral Comms
- **15:00**: Coffee Break
- **16:00**: Scientific Sessions, Educational Sessions, Oral Comms, Satellite Symposia
- **17:00**: Opening Session, Industry Symposia, Sponsored Break
- **18:00**: Welcome Reception

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### Business Benefits of Partnering With ESPEN 2019

#### Worldwide Exposure
ESPEN 2019 allows you to connect with a global audience. ESPEN 2019 offers you the chance to be part of a dynamic 4-day business focused exhibition which is part of the association's annual meeting. At ESPEN 2018, 3849 delegates attended from 96 countries. ESPEN 2019 provides you with a unique opportunity to carry out business face-to-face with professionals from the clinical nutrition and metabolism industry. While the heartland of ESPEN's activities remains in Europe, ESPEN extends its interests, collaboration and programmes far beyond.

#### Connecting You
ESPEN offers unrivalled access to network and connect with leading thinkers and expert decision makers in the clinical nutrition and metabolism field. With an ever-increasing interest in this area there are indeed a lot of questions related to this field. ESPEN 2019 will of course focus on addressing as many of these as possible.

#### Different Positioning
The ESPEN 2019 congress will continue to help bridge the gap between professions, to provide a 360° approach and understanding of the current challenges and proposed measures. It is a chance to take a helicopter view to observe and learn from the world of clinical nutrition and metabolism surrounding us.

#### An Organisation at the Forefront of the Clinical Nutrition and Metabolism Industry
ESPEN remains the leading force in channelling the knowledge and foresights of professionals to help determine the top priorities and actions to enhance the effectiveness of prevention and treatment of metabolic problems associated with acute diseases.
Exhibiting At ESPEN 2019
Individualise Your Presence

As part of ESPEN 2019, the exhibition space will provide a unique opportunity for exhibitors to showcase their products, services and educational programmes to an estimated 3500+ participants, all with interests in all areas of clinical nutrition. The layout of the exhibition is expertly designed to ensure comfort to the delegates, optimised visitor flow and therefore maximum exposure for the exhibitor. Networking Events, the ESPEN Village, coffee breaks, lunches, posters and poster tours will all be on the exhibition floor promoting frequent and repeated opportunities for the delegates to visit the exhibits and engage with you.

Stand Types And Costs
Space Only – 650 Euros Per Sq. Metre
(VAT Not Included)
✓ Exhibition floor space only
✓ Full company profile in the official ESPEN 2017 congress Final Programme (distributed to all delegates in their congress bag)
✓ Company listing on the ESPEN congress website
✓ 2 Complimentary exhibitor badges for the first 9 sqm
✓ 1 additional badge for each additional 9 sqm booked
✓ Welcome Reception
✓ Coffee breaks
✓ Lunches

Shell Scheme – 780 Euros Per Sq. Metre
(VAT Not Included)
✓ Exhibition floor space
✓ Shell scheme frame
✓ Fascia board for company name
✓ Lighting
✓ Electrical supply
✓ Carpeting
✓ 1 table and 3 chairs for 9 sq metres
✓ Stand cleaning
✓ Full company profile in the official ESPEN 2018
✓ Company listing in Congress Final Programme (distributed to all delegates in their congress bag)
✓ 2 Complimentary exhibitor badges for the first 9 sqm
✓ 1 additional badge for each additional 9 sqm booked
✓ Welcome reception
✓ Coffee breaks
✓ Lunches

Exhibition Layout
Exhibitors occupying space-only will be required to submit a detailed plan of their stand as well as a 3D plan to MCI for approval. For island stands, widely open and accessible stands on four sides are mandatory, unless specifically authorized by the organisers (MCI). Maximum constructible height for space only stands: 3 m. All booths that do not comply with the rules can and will be required to adapt/dismantle their construction prior to the official opening of the exhibition.

Exhibitor Registration
All exhibitors must be registered and will receive a badge displaying the exhibiting company name. Two exhibitor badges are given for the first 9 square meters booked and one additional badge for each additional 9 square meters booked. Any additional exhibitor(s) will be charged an exhibitor registration fee of €120. An exhibitor registration form will be included in the exhibitors’ technical manual. All exhibitors need to wear their badge of the Congress.

Company Profile
A complete listing of all exhibitors, including a 100-word entry profile will be featured in the final programme handed out onsite to all registered participants. Companies will have to submit their company profiles online. Should the profile not have been received and confirmed by MCI in due course it will not be printed in the final programme.

Amendments to Exhibition Layout
While every effort is made to preserve the published layout of the exhibition, the Organisers shall be entitled to vary the layout if this is in the general interest of the exhibition.

Manning Of Stands
Exhibitors will be required to ensure that their stands are manned during the opening hours of the exhibition and must not dismantle their stands before the published closing time.

Non-contractual image
Important Exhibition Information

Noise
Exhibitors may not use audible electronic, mechanical apparatus, or open audio systems which may be heard outside the exhibitor’s assigned space. The Organizers reserve the right to require any exhibitor to discontinue any activity that may cause annoyance or interference with others.

Give-Aways And Distribution of Printed Materials
Give-aways and printed material may only be distributed in the space rented by the exhibitor in the exhibition hall, in hospitality suites, or at satellite symposia. No such material may be distributed in any hotel used by the meeting. Product identification is permitted on give-aways. Contests, lotteries, raffles and any other incentives are subject to approval by the Organizers.

Product Disclaimer & Compliance
The acceptance of a product or service for exhibition does not in any manner constitute an endorsement by the Organizers. Each exhibitor and/or sponsor is responsible for the material and information they make available at the Congress. Exhibitors and sponsors should only present material and information which has been approved by their legal departments and which is in compliance with the legislation of the host country of the Meeting.

It is the responsibility of the exhibitors and sponsors to address these issues and any conflicts arising from such matters directly among themselves as the Organizers will not arbitrate in any way in legal issues of this nature. The International Pharmaceutical Congress Advisory Association’s (IPCAA) Code of Conduct, Medical Congress Guidelines and Housing Guidelines, and the Code of Practice of the European Federation of Pharmaceutical Industries and Associations (EFPIA) should also be adopted. Please make sure that you consult the Code of Conduct in application which may be found here: http://www.efpia-e4ethics.eu/usd/e4ethics.nsf/_/29D345170CE660F38C1258B0E0045829E/$file/farma_110044.pdf

Security and Insurance
The Organizers will not be held responsible for any loss or damage to exhibitors’ goods and exhibitors are reminded that they should take out their own insurance to cover for their belongings.

Health And Safety at Work Regulations
It is the responsibility of the exhibitor/sponsor to ensure that his contractor, employees, displays and exhibits comply with the latest legislation regarding Health and Safety at Work regulations.

Cancellation of Exhibition and Congress
It is mutually agreed that in the event of total or partial cancellation of the Congress due to fire, strike, natural disaster (either threatened or actual), government regulations or causes which would prevent its scheduled opening or continuance, this agreement will be terminated immediately, and ESPEN shall determine an equitable basis for the refund of a portion of the exhibit or other fees, after due consideration of expenditures and commitments already made. Under no circumstances is ESPEN responsible for any exhibitor’s expenses (such as travel, lodging, or exhibit shipping), or any other incidental or consequential damages.

Exhibition Set-Up*
Thursday 29 August 2019 08:00 - 21:00
Friday 30 August 2019 08:00 - 21:00

Exhibition Opening Hours*
Saturday 31 August 2019 12:00 – 17:30
Sunday 01 September 2019 09:00 - 17:30
Monday 02 September 2019 09:00 - 17:30
Tuesday 03 September 2019 09:00 - 12:00

Exhibition Dismantling*
Tuesday 03 September 2019 12:00 - 21:00

*Subject to change
Exhibition Floorplan

Level 0

- Exhibition booth 9m² - 17 psc
- Exhibition booth 12m² - 1 psc
- Exhibition booth 30m² - 1 psc
- Poster tour island - 5 psc
- Two-sided poster boards - 28 psc
- One-sided poster boards - 65 psc
= 121 posters

Level 1

- Exhibition booth 9m² - 1 psc
- Exhibition booth 12m² - 1 psc
- Exhibition booth 18m² - 3 psc
- Poster tour island - 5 psc
- Two-sided poster boards - 85 psc
- One-sided poster boards - 24 psc
= 194 posters
Congress Centre Floorplans

Level 0

Level 1

Level 2

Level 3

- Sala Audytorystyczna / Auditorium Hall
- Sala Teatralna / Theatre Hall
- Sala Kameralna / Chamber Hall
- Zespół Sali Konferencyjnych / Conference Hall Complex
- Informacja i kasa biletowa / Information and ticket office
- Ładownica / Loading ramp
- Punkt widokowy / Vantage point
- Pierwsza pomoc / First aid
- Wejście / Entrance
- Schody / Stairs
- Winda / Lift
- Winda cargo / Cargo lift
- Ramp rozładunkowa / Unloading ramp
- Pokoje wielofunkcyjne / Multi-functional rooms
- Pokój spotkan / Meeting room
- Pokoje organizatorów / Organisers’ room
- Przestronie biurowe / Office space
Satellite Symposia ESPEN 2019
Maximise Your Impact!

Satellite Symposia Sessions, the Benefits to You
- Captive audience of decision makers
- High visibility
- Respected forum for presenting innovations and cutting-edge research
- Increased recognition among thought leaders in the clinical nutrition field

Important Satellite Symposium Information
- All the speakers of the Satellite Symposium must be registered prior to the Congress by the Company/ Sponsor taking a Symposium slot, and their hotel and trip paid accordingly.
- All satellite symposia must be held at the Congress Centre during the official time slots offered by the ESPEN. Companies holding a Satellite Symposium outside the Congress Centre and/or outside the official Satellite Symposia slots will be fined with EUR 50,000, and they will not be invited to participate at the following Congress.
- All programmes must be submitted to the Scientific Committee for approval not later than June 2019.
- All Satellite Symposia Programmes will be published in the Final Programme distributed onsite. Any promotional material to be placed in the Congress Centre will require approval from ESPEN.

Satellite Symposium General Guidelines
- Sponsors of Satellite Symposia may select topics and speakers.
- Sponsored Satellite Symposia programmes, handouts and invitations must be submitted to the Congress Secretariat for approval.

Times And Dates of the Satellite Symposia
- Sessions will be announced on the congress website.
- The full session programme will be published in the final programme distributed onsite. Any promotional material to be placed in the Congress Centre will require approval from ESPEN.

Satellite Symposia – What’s Included?
- Symposia programme in the final programme and acknowledgement in the ESPEN website
- Acknowledgement in the Final programme
- Opportunity to brand the speaker lectern and the presidential table
- Congress Audio-visual equipment and on-site management
- Complimentary full registration (number depends on the size of the room)
- Complimentary symposium access cards (number depends on the size of the room)

Acknowledgement
- Acknowledgement in the Final programme
- Acknowledgement in the ESPEN website
- Use of the ESPEN congress logo on your satellite symposium invitation
- Symposium programme in the final programme and the ESPEN website

You are invited to organise a satellite symposium session at the forthcoming ESPEN 2019. This highly visible and highly impacting activity allows you to attract interested and qualified delegates and update them personally on the science that supports your campaigns and products. It is one of the most popular opportunities for honest and open debate between the medical profession on the topics most relevant to your corporate objectives. The time slots are outside of the main congress sessions which maximises the number of people that can attend your symposium session.

A maximum of 3 simultaneous satellite symposia per time slot will be authorised during ESPEN 2019. With such limited availability we strongly advise you to contact us early if you are interested in securing a specific time slot.

Satellite Symposia have limited availability
Book early!

Considering the unique setup of the venue for ESPEN 2019, please make sure to consult the annex document provided with the brochure containing further details about each symposium and mini-symposium room to ensure that their location and setup suits your needs.

### Room Capacity EUR
**Satellite Symposia – What’s Included?**

<table>
<thead>
<tr>
<th>Room</th>
<th>Capacity</th>
<th>EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Auditorium Hall</td>
<td>1900</td>
<td>55'500</td>
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<tr>
<td>Theatre Hall</td>
<td>600</td>
<td>49'500</td>
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<tr>
<td>Chamber Hall</td>
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</table>

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Enhance Your Satellite Exposure With The ESPEN Content Capture!

Since 2014, ESPEN has been capturing the content (audio and slides only) of their main scientific sessions. ESPEN is now offering this as an add-on service to the satellite sponsors. Post event, sponsors would receive a link that contains their session audio and slides. From there, the sponsor can choose to allow ESPEN to publish the session on the learning portal for delegates to watch OR simply keep the link for their own internal use. This would be a great legacy tool for your symposium at the ESPEN Congress making your investment all the more worthwhile!

Cost: EUR 4,000 per session + VAT

Mini Symposia

Also new to this edition of the ESPEN Congress, we are pleased to provide non-MNI members the opportunity to present their products and campaigns to the ESPEN delegates with special “Mini-Symposia”. These sessions are ideal for companies/associations looking for a more intimate setting with smaller rooms and times that are outside of the main scientific programme and do not compete with the main industry symposia.

To meet all these objectives, we have integrated these slots during lunch-time on Sunday 2 September and Monday 3 September, 2018. Slots range from 45 minutes to 1 hour and varying room capacities, outlined in the tables below.

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Room</th>
<th>Capacity</th>
<th>Individual Cost</th>
<th>EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sun 1 Sept 2019</td>
<td>12:30-13:30</td>
<td>Q-Hotel</td>
<td>260</td>
<td>15'000</td>
<td></td>
</tr>
<tr>
<td>Sun 1 Sept 2019</td>
<td>12:30-13:30</td>
<td>Conf. Hall Complex</td>
<td>105</td>
<td>12'000</td>
<td></td>
</tr>
<tr>
<td>Mon 2 Sept 2019</td>
<td>12:30-13:30</td>
<td>Q-Hotel</td>
<td>260</td>
<td>15'000</td>
<td></td>
</tr>
<tr>
<td>Mon 2 Sept 2019</td>
<td>12:30-13:30</td>
<td>Conf. Hall Complex</td>
<td>105</td>
<td>12'000</td>
<td></td>
</tr>
</tbody>
</table>

Mini Symposia – What’s Included?

**Rooms**
- Room rental
- Equipment already available in the room
- Signage board advertising the satellite symposium
- Opportunity to brand the speaker lectern and the presidential table
- Insert in congress bag
- Display table at the entrance of the meeting room

**Registration**
- Complimentary full registrations (number depends on the size of the room)
- Complimentary symposium access cards (number depends on the size of the room)

**Acknowledgement**
- Acknowledgement in the Final programme
- Acknowledgement in the ESPEN website
- Use of the ESPEN congress logo on your satellite symposium invitation
- Symposium programme in the final programme and the ESPEN website

Since 2014, ESPEN has been capturing the content (audio and slides only) of their main scientific sessions. ESPEN is now offering this as an add-on service to the satellite sponsors. Post event, sponsors would receive a link that contains their session audio and slides. From there, the sponsor can choose to allow ESPEN to publish the session on the learning portal for delegates to watch OR simply keep the link for their own internal use. This would be a great legacy tool for your symposium at the ESPEN Congress making your investment all the more worthwhile!

Cost: EUR 4,000 per session + VAT

Hospitality Suites ESPEN 2019

Individualise Your Presence!

Available for the duration of the congress, Hospitality Suites provide a place for sponsors and exhibitors to host small staff meetings or private one-on-one meetings with attendees. Hospitality suites will either be shell scheme purpose built or existing meeting rooms that provide easy and quick access from the exhibition floor.

Please note that the use of this space is restricted to the above-mentioned purposes and not for exhibiting products and access is restricted to invitation by the sponsor. Standard or tailored designs will be available.

Location, size and pricing of hospitality suites will be communicated to interested exhibitors and sponsors at a later stage. Kindly indicate on the Sponsorship Opportunities attached application and contract form your non-binding interest in a hospitality suite.

Think Outside The Box!

If there is one thing we like, it is new challenges and fresh ideas! Surprise us with a new proposal or something you have seen before and we can look at implementing it for the ESPEN congress in 2019. We are always more than happy to discuss your concept with you, find the right price for the right exposure, and make your participation at the congress a truly special one!
Pre-Event Exposure
Target the delegates in advance of the event with this unique opportunity and provide them with the tools to make the most out of the scientific content before and during the congress.

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>Benefits</th>
<th>EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smartphone App &amp; Online Itinerary Planner</td>
<td></td>
<td>15’000</td>
</tr>
</tbody>
</table>

Share Science
Promote the scientific content of the congress while increasing your brand’s visibility with these opportunities.

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scientific Sessions</td>
<td>13’500</td>
</tr>
<tr>
<td>Abstracts USB Keys</td>
<td>12’500</td>
</tr>
<tr>
<td>Poster Zone</td>
<td>10’000</td>
</tr>
</tbody>
</table>

Create the Perfect 1st Impression
These opportunities will allow you to catch the delegate’s attention upon arrival at the event.

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Congress Bags</td>
<td>30’000</td>
</tr>
<tr>
<td>Final Programme</td>
<td>2’000</td>
</tr>
<tr>
<td>Mini Programme</td>
<td>15’000</td>
</tr>
<tr>
<td>Lanyards</td>
<td>13’500</td>
</tr>
<tr>
<td>Notepads &amp; Pens for LLL Courses</td>
<td>12’500</td>
</tr>
<tr>
<td>Congress Transportation Pass</td>
<td>Upon request</td>
</tr>
</tbody>
</table>

Maximum Brand Impact
These opportunities will allow you to really make your brand/product stand out on the exhibition/congress floor.

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mobile Device Support Centre</td>
<td>10’000</td>
</tr>
<tr>
<td>Cyber Cafe</td>
<td>20’000</td>
</tr>
<tr>
<td>Hand Sanitizing Stations</td>
<td>15’000</td>
</tr>
<tr>
<td>Meeting Stools</td>
<td>20’000</td>
</tr>
</tbody>
</table>
| Healthy Networking Breaks           | 6’000  
|  per coffee break                   |      |
| Fruit Stations                       | Upon request |
| Water Stations                       | Upon request |

Drive Stand Traffic
These opportunities will allow you to drive additional traffic to your stand by reaching out to a high volume of delegates.

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bag Inserts</td>
<td>3’500</td>
</tr>
</tbody>
</table>
| Passport Programme                   | 5’000  
|  per square                          |      |

Branding & Marketing
Maximise your brand’s visibility with these highly impacting opportunities.

<table>
<thead>
<tr>
<th>Opportunity</th>
<th>EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Branded Ropes and Poles</td>
<td>Upon request</td>
</tr>
<tr>
<td>Sponsors Digital Remarketing</td>
<td>15’000</td>
</tr>
<tr>
<td>Sponsors e-Drivers</td>
<td>3’500</td>
</tr>
</tbody>
</table>

Share Science

Scientific Sessions Conference Capture
EUR 13’500 + VAT
With the aim to give the educational content of ESPEN 2019 a wider reach and impact, ESPEN is planning the slide and audio recording of the scientific session of our Krakow Congress.
Already 2500 persons registered to this service in 2019. Recordings will be made available immediately after the meeting for the ESPEN 2019 participants for a period of 6 months and then be made available to the worldwide professional community.

This Opportunity Includes:
- Web banner on landing page of the meeting portal webcast
- Acknowledgement in the ESPEN 2019 final programme
- Acknowledgement on the ESPEN 2019 congress website

Abstracts USB Keys
EUR 12’500 + VAT
The abstract USB stick is distributed to every delegate at the point of registration and is not only a valuable tool for the delegate during the congress but a useful item that can be used many times after the meeting also.
The USB abstract stick contains all accepted abstracts at ESPEN 2019.

This Opportunity Includes:
- Logo on Abstract USB stick box
- Acknowledgement in the ESPEN 2019 final programme
- Acknowledgement on the ESPEN 2019 congress website

Poster Zone
EUR 10’000 + VAT
With over 600 posters during the event, the strategically located poster zone is sure to be one of the main attractions of the congress. This opportunity is sure to grant you a high visibility and have the delegates associate your brand as a direct supporter of the up-and coming ideas and researches presented on the posters.
The newly added poster tours since ESPEN 2015 have added even more excitement around the poster zone!

This Opportunity Includes:
- Acknowledgement in the poster area
- Signage at the entrance of the poster area (with your company logo)
- Acknowledgement in the final programme
- Acknowledgement on the ESPEN 2019 website
Create the Perfect 1st Impression

ESPEN 2019 Congress Bags
(Supplied by Congress) EUR 30,000 + VAT
(Supplied by Sponsor) EUR 15,000 + VAT

Attach your brand to every ESPEN 2019 Congress Bag

Put your name in the hands of the largest gathering of Clinical nutrition and metabolism specialists from Europe and around the world. The final programme is distributed to all delegates on-site inside the official ESPEN 2019 Congress bag. The programme contains the final definitive scientific programme, the social program and general information about the congress. The delegates will use the Final Programme to plan and organize their activities on a daily basis and as a reference tool after the meeting is over.

This Opportunity Includes:
• Web banner on landing page of the meeting portal webcast
• Acknowledgement in the ESPEN 2019 final programme
• Acknowledgement on the ESPEN 2019 congress website

ESPEN 2019 Final Programme
From EUR 2,000 + VAT

Put your name in the hands of the largest gathering of Clinical nutrition and metabolism specialists from Europe and around the world. The final programme is distributed to all delegates on-site inside the official ESPEN 2019 Congress bag. It contains the final definitive scientific programme, the social program and general information about the congress. The delegates will use the Final Programme to plan and organise their activities on a daily basis and as a reference tool after the event is over.

Final Programme Advertising Opportunities (A4):
• 4th cover page – 10,000 EUR + VAT
• 2nd or 3rd cover page – 6,000 EUR + VAT
• Inside full page – 3,000 EUR + VAT
• Inside half page – 2,000 EUR + VAT

ESPEN 2019 Lanyards
(Supplied by Sponsors) EUR 13,500 + VAT

Put your brand around the neck of each and every delegate

Sponsoring the ESPEN 2019 lanyards is a highly visible branding opportunity. The lanyard will be attached to each delegate’s badge therefore offering prominent branding exposure. Delegates must wear their badges throughout the whole conference.

This Opportunity Includes:
• Sponsor logo on the lanyards
• Acknowledgement in the ESPEN 2019 final programme
• Acknowledgement on the ESPEN 2019 congress website

ESPEN 2019 Notepads and Pens
(Supplied by Sponsors) EUR 12,500 + VAT

During the congress, each delegate is provided with a notepad and pen in the congress bag to take notes during the congress sessions. Align your brand with this highly requested and appreciated item.

This Opportunity Includes:
• Sponsor logo on the congress notepads and pens
• Acknowledgement in the ESPEN 2019 final programme
• Acknowledgement on the ESPEN 2019 congress website

LLL Courses Notepads and Pens
(Supplied by Sponsors) EUR 4,500 + VAT

During the congress, each delegate is provided with a notepad and pen to take notes during the LLL sessions. Align your brand with this highly requested and appreciated item.

This Opportunity Includes:
• Sponsor logo on the congress notepads and pens
• Acknowledgement in the ESPEN 2019 final programme
• Acknowledgement on the ESPEN 2019 congress website

EXCLUSIVE
EXCLUSIVE
EXCLUSIVE

Additional Opportunities:

High Volume Contact
Drive Brand
Longevity

Be Different
Network Opportunities
Congress Transportation Pass

Price on request

Accompany all delegates when they travel throughout Krakow. To collect this transportation pass, the delegates must present their dedicated voucher to the delegate material collection desk’s staff. Your logo will printed on each voucher and at the desk where the pass will be handed out to each delegate.

This Opportunity Includes:
- Acknowledgement at the delegate material desk collection desk
- Acknowledgement in the final programme
- Acknowledgement on the ESPEN 2019 website
- Logo on the transportation pass exchange voucher given to ALL delegates with their badge

Cyber Café

Price on request

The Cyber Café is a special area that allows participants to stay connected while attending the meeting. Attendees can use the café to check email, print airline boarding passes and search the Internet. As a sponsor of the café, your logo will be prominently displayed on all Cyber Café signage and terminal screensavers. Screen savers can be customized with your company logo and branding. Sponsors may also provide customized mouse pads for the area. Located in the exhibition area, this area will be available for the exclusive use of meeting attendees. This is a great way to stay in the minds of attendees. Screen saver art and customized mouse pads must be provided by and at the expense of the sponsor.

This Opportunity Includes:
- Naming rights to the Cyber Café
- Branding of Cyber Café, including signage, screensavers
- Sponsor can provide (at their own expense) branded mouse pads for use at the Cyber Café stations
- Opportunity to leave promotional material in the Cyber Café (provided by sponsor and to be approved by ESPEN)
- Acknowledgement in the final programme

Maximum Brand Impact

Mobile Device Support Zone

Price on request

Keeping clean and healthy is always important, particularly in crowded places. And our audience composed of clinicians and researches will be particularly aware of the importance of keeping their hands clean. This opportunity allows sponsors to gain recognition by branding up to 15 distinct stations with hand sanitizers strategically positioned in highly frequented areas around the exhibition hall.

This Opportunity Includes:
- Sponsor company or product branding on 10 hand sanitizer stations
- Acknowledgement in the list of sponsors in the Final Programme, in the Show Guide and the congress website

Hand Sanitizing Stations

EUR 15’000 + VAT

Meeting Stools – Sitting Outside the Box!

EUR 20’000 + VAT

Offer our attendees the option to sit down, relax and/or meet and discuss with other participants during the meeting – and give your company very prominent visibility. The stools will be branded 50 per cent with ESPEN 2019 and 50 per cent with your company’s color/logo/pictures (company logo only, no products and company artwork to be provided by sponsor). ESPEN will produce, assemble and distribute 200 stools around the exhibition hall. Stools are made of recycled cardboard (holding up to 200 kg each). Dimensions: 12 x 12 x 14 inches (30 x 30 x 34 cm), weight about 1 kg.

Benefits:
- Sponsor’s corporate logo /branding on 50% of the surface of the stools. The other 50% of the surface of the stools will reflect the ESPEN 2019 Congress branding.
- Acknowledgement in the list of sponsors in the Final Programme, in the Show Guide and the congress website.
Healthy Networking Breaks

(Per Coffee Break) EUR 6,000 + VAT

Become the most popular organisation of the Congress by providing delegates with a fulfilling and refreshing experience: sponsor healthy coffee breaks during the allocated networking times. Take this opportunity to promote healthy eating habits amongst all participants.

This Opportunity Includes:
- Acknowledgement at all coffee breaks
- Signage at the entrance of the Poster Area
- Possibility to display literature, information in designated area

Fruit Stations

Price on request

Promote healthy eating habits and become the official ‘five-a-day’ provider of the Congress.

This Opportunity Includes:
- Acknowledgement at all coffee breaks as part of signage
- Signage at the entrance of the Poster Area
- Possibility to add promotional materials and goodies

Water Stations

Price on request

Ensure the well-being of participants and minimize the use of plastic bottles by sponsoring water stations.

This Opportunity Includes:
- Branded water stations
- Acknowledgement in the ESPEN 2019 final programme
- Acknowledgement on the ESPEN 2019 website

Drive Stand Traffic

Congress Bag Insert

EUR 3,500 + VAT

Reach out to all ESPEN 2019 delegates by including one insert in each official ESPEN 2019 congress bags. Don’t forget to invite the delegate to pass by your stand to maximise this opportunity.

This Opportunity Includes:
- Insertion of a flyer in each official ESPEN 2019 congress bags
- Acknowledgement in the ESPEN 2019 final programme
- Acknowledgement on the ESPEN 2019 website

ESPEN 2019 Passport Programme

(Square in Passport) EUR 2,500 + VAT

Entice the ESPEN 2019 Delegate on a Round the World Tour of the Exhibition Floor

ESSEN 2019 delegates will be handed their passport along with their congress bag. Participating exhibitors will have a square in the passport with their company’s name and logo. The first 1,000 delegates who receive stamps from all participating exhibitors and bring their completed booklet to the ‘Passport Collection Point’ on the exhibition floor will receive an ESPEN giveaway and be entered into a draw to win 1 free ESPEN 2019 registration per participating sponsor. Participation in this initiative is limited, the 10 opportunities available will be offered on a first come first served basis (This opportunity will be activated only if a minimum of 5 sponsors is reached).

This Opportunity Includes:
- Square in the passport with company name and stand number handed out to each delegate
- Acknowledgement in the ESPEN 2019 final programme
- Acknowledgement on the ESPEN 2019 website
Branding & Marketing

Branded Ropes and Banners

Price on request

Give your brand a unique visibility by branding the official ropes and poles of the Congress. They will be seen by every single delegate that comes to the registration desk to pick up their badge. Contact us for more details on pricing and number of available opportunities. After the event, you may keep the branded rolls for future Congresses or Corporate events. This opportunity not only will grant you a very high level of visibility but will also serve as an investment as you may re-use the branded rolls afterwards for future ESPEN editions or corporate events.

This Opportunity Includes:
- Re-usable branded rolls or banners with company design or logo
- Acknowledgement in the ESPEN 2019 final programme
- Acknowledgement on the ESPEN 2019 website

Sponsors e-Drivers

EUR 3’500 + VAT

Promote Your Symposium or Exhibition to Registered Delegates! Opportunity

Opportunity Limited to a Maximum of 5 Sponsors

An HTML email will be sent to ESPEN 2019 registered attendees at a requested date. This is the perfect way to drive your brand to a specific audience before any of your competitors. These emails are sent out directly by MCI – no email lists are provided to sponsors.

NEW: Starting this year, sponsors will be provided with a full report of penetrability on their e-Driver.

This Opportunity Includes:
- One email sent via MCI to registered delegates. Sponsor company to provide HTML email content/code.
- Full report on penetrability of the e-Driver provided to Sponsor

Sponsors Digital Remarketing

EUR 15’000 + VAT

Remarketing is an excellent way to reach your unique targeted audience at ESPEN 2019. Your targeted corporate messages will be posted to reach potential attendees who have visited the congress website. You will be able to align your branding and messaging in accordance with your goals for the congress, whether they be symposia attendance or stand visits. Reach unique visitors. You will gain access to all visitors of the ESPEN 2019 congress website including congress attendees, abstract submitters and society members as well as other interested parties.

Strategy:
Marketing will start 3-4 weeks prior to the congress and will highlight symposia or exhibition attendance
- Package will provide UNIQUE clicks and will not remarket to those who have clicked on the ad unless requested
- The advertisement can lead to a page of the sponsor’s choosing
- The advertisement must mention the congress
- 5 different sized banners will be produced to fit browsing spaces across the web

This Opportunity Includes:
- Remarketing to your company website (or other link of your choosing) via online adverts and web banners
- Acknowledgement in the ESPEN 2019 final programme
- Acknowledgement on the ESPEN 2019 website
ESPEN 2019 Terms and Conditions

Reservation
In order to be valid, your reservation must be completed on the appropriate APPLICATION FORM here enclosed and sent to MCI Suisse SA. For all forms received before 6 Mars 2019, you can indicate on the form whether you prefer to pay in two instalments of 50%, or for the full amount. An invoice will be issued upon receipt of the form, to be paid within 30 days of receipt. All forms received after this date will automatically receive an invoice for the full amount.

The signature on the form/contract reservation constitutes a firm hire commitment and compels the subscriber to accept both the general conditions and the exhibition rules and regulations. No verbal or telephone agreement will commit MCI Suisse SA nor the Organising Committee unless confirmed in writing. The full amount for your booking(s) must be receive by 10 June 2019 at the latest. Non-payment by this stated deadline will lead to the cancellation of your booking, without reimbursement of the deposit paid. Booths, satellite symposium slots and sponsorship items allocations will be attributed first to ESPEN Corporate Sponsors in order of reservations. Companies will be requested to make choices, but neither ESPEN nor MCI Suisse SA can guarantee first choice. Once locations have been attributed, no change of location will be possible without MCI Suisse SA’s written agreement.

Technical Manual
A Technical Manual will be sent to every registered exhibitor and sponsor in due time. This manual will contain all information regarding general conditions, safety regulations, setting up of a booth and arrangement conditions, description of the booth, specification documents and maps along with order forms and prices for furniture, decoration and documents and maps along with order forms and prices for furniture, decoration and transport,...

Local and Site Regulations
Exhibitors shall abide by the local and site regulations, with respect to law and order, safety and security. The Organisers will take appropriate action against those who do not comply with the regulations. The organizers have the authority to demand removal/change of any structure which is not in accordance with the Congress rules or cancel participation. The decision of the organizers will be final and binding.

Entry To The Exhibition
Access to the exhibition will only be possible to registered congress participants or exhibition participants.

Insurance
The signatory renounces to take recourse against the Organisers or against the owners of the premises and undertakes to underwrite insurance policies covering all the risks incurred by the material exhibited (theft, damage, etc...) along with public liability covering the permanent or occasional staff employed by the company, present at the congress. In any case, the insurance protection will NOT be given to the exhibitors by the Organisers.

Force Majeure
In the event of force majeure, the exhibition dates may be changed or the latter may be purely and simply cancelled.

In the last event, the disposable funds after payment of expenses will be shared between exhibitors in proportion to their payments without it being possible to take recourse against the Organizer or the producer.

Interpretation of the Regulations and Amendments
The MCI Suisse SA is the sole competent authority as to problems arising from the interpretation of the here enclosed regulations and their enforcement. Any expenses resulting from the non-observance of the here-enclosed regulations will be chargeable to the exhibitor.
MCI Suisse SA reserves the right to change or to complete the here-enclosed regulations at any time. If any changes should occur, all participating companies will be informed.

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MCI Suisse SA
Rue du Prè-Bouver 9
1242 Satigny
Switzerland

Data Protection Clause
1. In accordance with European data protection regulation, in particular Regulation (EU) No. 2016/679 on the protection of natural persons with regard to the processing of personal data, MCI Group, as data controller, processes the exhibitor/sponsor’s personal data for the purposes of (i) managing and organising the event, in particular the management of exhibitor/sponsor’s stand, investment opportunities or industry symposium (ii) managing and organising prospecting and loyalty (iii) enabling the exhibitor/sponsor to benefit from our services (iv) enabling the exhibitor/sponsor to receive our news. These data processing have as legal basis the execution of the contract: the information we collect is necessary for the implementation of the contract to which the exhibitor/sponsor has adhered, failing which the contract cannot be executed.

Exhibitor/sponsor’s data are retained for the time necessary for processing purposes, namely 5 years from the end of the business relationship.

For processing purposes, the data of the exhibitor/sponsor’s data – or any transmitted by the sponsor – will be transmitted to the following recipients: management service providers of our Customer Relationship Manager, service providers in charge of management, event service providers (official contractors, security, official freight forwarders, etc.).

The data necessary for MCI Group to fulfil the purposes described above are those appearing on this order form. In accordance with the regulations in force, the exhibitor/sponsor benefits from a right of access, rectification, limitation, deletion and portability on his data.

The exhibitor/sponsor may also object to the processing of his personal data concerning him and lodge a complaint with the data protection and control authority. The exhibitor/sponsor may exercise his rights by sending a request to the following address by contacting our Data Protection Officer (DPO) : anne.lesca@mci-group.com

2. In any event, the exhibitor/sponsor acknowledges compliance with European data protection regulations for its own processing, including Regulation (EU) No. 2016/679 on the protection of personal data, foremost among which the integrity and confidentiality of data communicated by participants and compliance with their data-retention periods. In case of communication to MCI by the exhibitor/sponsor of a personal data file, the exhibitor/sponsor acknowledges having informed and obtained the consent of the person(s) concerned by this communication.

ESPEN 2019 Payment & Cancellation Policy

A minimum deposit of 50% of the total cost will be invoiced upon receipt of booking forms and payment of this invoice will guarantee the reservation. Final down payment to be made by 10 June 2019 and for bookings made past this date, 100% payment is due at the time of reservation. All payments must be received in Euros and must be paid in full prior to the opening of the congress. 5% interest will be charged on any late payments. VAT is not included in the published prices.

Payment Method

Bank Transfer
Bank: UBS, 1211 Geneva 2, Switzerland
Company: MCI Suisse SA-ESPEN 2019
Account: No 369.393.71L
Clearing: 240
SWIFT: UBSCHZH80A
IBAN: CH180024024036939371L

Contacts
ESPEN 2019 Partnership and Investment Manager: corentin.tuy@mci-group.com
Key Dates to Remember

**Satellite Symposia**
June 2019
Symposia programmes due for review and approval
04 August 2019
Bag insert pdf copy due for approval
18 August 2019 (subject to change)
Bag inserts delivered to Krakow

**Exhibition**
June 2019
Company Profile Due
June 2019
Stand Plan Layout due for space only stands

**Cancellation Conditions and Payment Terms**
Up To 05 March 2019
25% of the total sponsorship due
From 06 March 2019
50% of the total sponsorship due
From 06 April 2019
100% of the total sponsorship due
10 June 2019
Final Balance payment due for all sponsorship

**Registration**
25 January 2019
Registration opens
22 May 2019 (subject to change)
End of early bird registration

**Abstract Submission**
7 January 2019
Abstract submission Opens
5 April 2019
Abstract submission Closes
10 May 2019
Late Breaking Abstract submission opens
14 June 2019
Late Breaking Abstract submission (posters only) closes