



HANGING FORM (to be filled in by the stand builder)



To be returned NO LATER THAN 3 WEEKS before to the beginning of set up.

*Please provide THE PLAN WITH LOCATION OF HANGING POINTS INCLUDING DIMENSIONS AND ORIENTATION IN THE HALL
WITHOUT THESE 2 DOCUMENTS, THE ORDER WILL NOT BE PROCESSED*

For all hanging requests, a survey is required to validate the technical feasibility of your project depending on the position of your stand. **Our technical plan must be validated by the exhibitor or his/her stand builder.**

For any object to be hung above people it must:

- be fixed so as not to constitute a risk,
- be hung using 2 different conception systems,
- verified by a recognized body,
- Comply with the applicable European directives.

Exhibitors are obliged to strictly adhere to safety regulations provisions. For safety reasons, if the rule is not respected or approved by the Safety manager, the Convention Centre could refuse the set-up of the stand or even to adapt it.

The rigging staff will be authorized to request to add hanging points.

Cable hanging from the roof structure is to be carried out only by service providers approved by Lyon Convention Centre.

During lifting of slings and lowering phases, the work area must be **secured and marked below.**

Event	
Stand name	
Stand number	
Stand builder	
Name	
Phone	
Email	
Number of hanging cables	
Weight of items	
Height of hanging loops installed by Lyon Convention Center	
Electric supply	YES NO Provide for the power requested in your electric supply of the stand.
Detailed description of the equipment to be suspended (length, width, kind of material)	

Hanging cables will be installed at a height of 1,80 m at your arrival.

Pleas specify the hours to lift your structre during set-up:

and lowering during the dismantling:

Must be confirmed with exhibitor service.

Date, signature and stamp

ANY LAST MINUTE MODIFICATIONS DURING SET-UP WILL BE SUBJECT TO VALIDATION AND INVOICED

Please return: expo@ccc-lyon.com